



Action Grant Guidelines

Award size:
up to \$1,000

Deadline:
1st of the month,
every month

Decision:
15th of the month

Grant length:
Up to twelve
months

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Examples of projects supported:

reading and discussion programs
exhibits
workshops
conferences
media programs
digital projects

local/regional history projects
oral histories
panel discussions
lectures
book festivals
planning for humanities programs

Note: if your project is not on this list, please reach out to discuss the project! We love to see new and innovative ideas come from across our great state!

Who can apply:

- Governments (Indigenous Tribal governments, State, and Local)
- Museums
- Libraries
- Historical Societies
- Colleges & Universities
- Scientific or Environmental organizations
- Religious organizations
- Nonprofits

Note to colleges and universities:

To be considered for an IHC grant, you must show that the project or program is for the broader public, not just students and faculty. It is encouraged to have an off-campus partner, but not required.

Requirements

All IHC-funded action grants require the following:

- Experts in the humanities (see the glossary for a full definition)
- No advocacy
- Open to the public
- Brief letters of support from confirmed partners of the project
- A 1:1 match of the funds requested, also known as cost share (see the glossary for a full definition of cost share)
- A valid SAM Number/Unique Entity Identifier
 - This is NOT a DUNS number, TIN, or EIN. Please visit www.sam.gov to receive your free number. *Please make sure you allow for public search authorization in the SAM site so we can validate the number. If you do not, it will delay the award process.*

IHC funds cannot be used for the following:

Lobbying

Advocacy (see glossary for IHC definition of advocacy)

Private programs

Programs with high entry costs which could be a barrier to the public

Construction or real estate

General operating expenses outside of costs to run the program

Collection acquisitions

Projects that do not engage in critical thinking

Meals or refreshments

Alcohol

Entertainment costs

Candidates running for office

Costs associated with the creation/production of art

Brick-and-mortar preservation projects

Payments ([2 CFR 200.305](#))

The IHC may withhold a small amount of a subaward (no more than 10 percent) to ensure the timely submission of final reports from the Subrecipient. IHC will take care that this delay in funding does not jeopardize the project or cause financial hardship for the Subrecipient. Final payment will be made promptly once the required reports are received.

Humanities and the Arts

While the humanities and the arts share much in common, they are viewed as two distinct categories by the federal government. The IHC cannot fund the creation of art, but research, consulting, and interpretations of artwork can be.

Examples of the humanities include:

Cultural studies	Religion	Music theory/history
Law	Philosophy	Art theory/history
History	Ethics	Medical literature
Linguistics	Archaeology	Scientific literature

See the glossary for the full legal definition of the humanities.

Review Considerations

The IHC may give preference to:

- First-time organizations
- Projects that try to reach underserved groups (see the glossary for a full definition)
- Organizations serving rural counties as defined by the Idaho Department of Health and Welfare (see glossary for the full list of counties)
- Programs which are free to attend

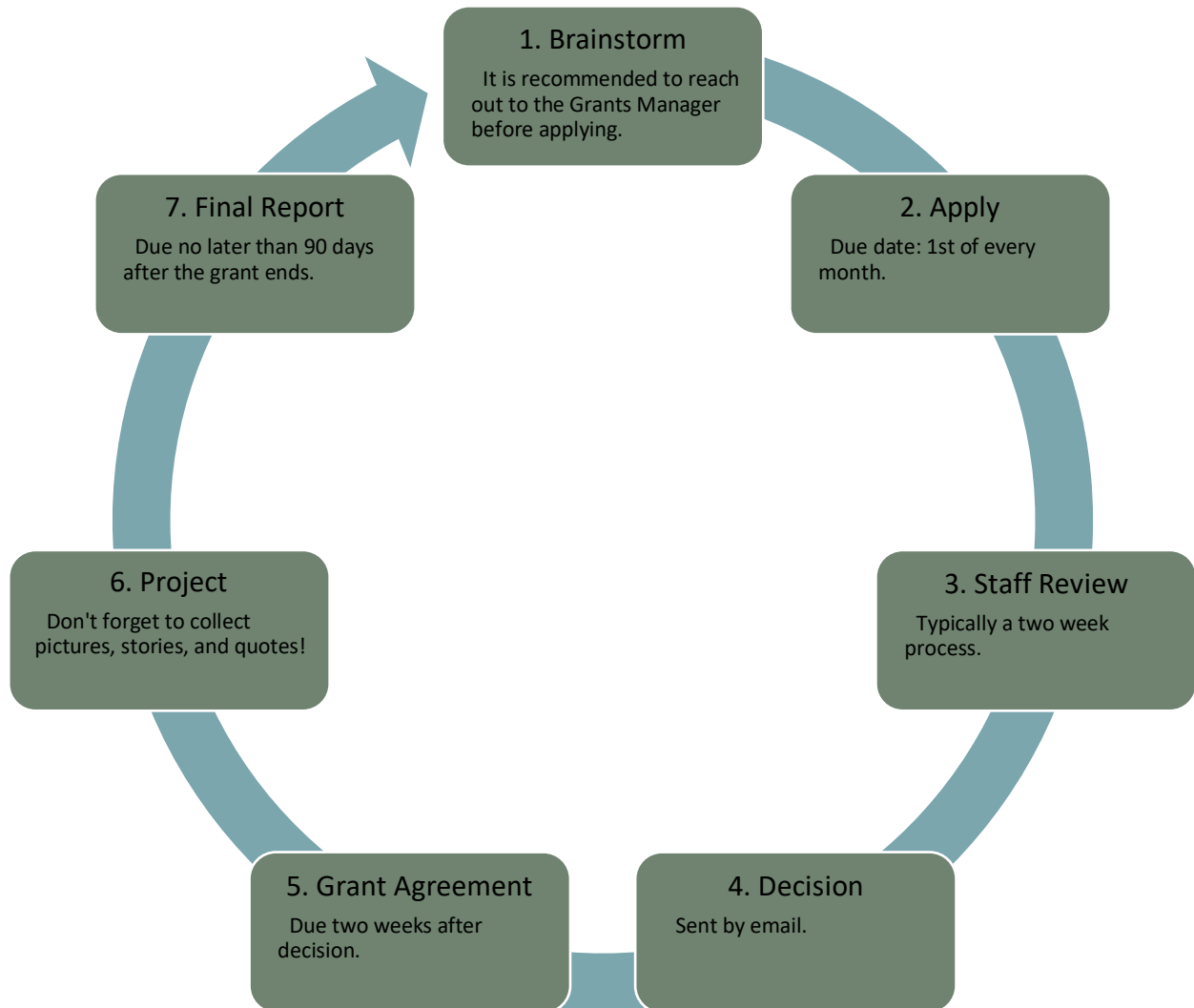
Common reasons for denial include IHC's limited budget, vague answers, advocacy, lack of humanities experts, and/or multiple barriers to participating (such as a high cost).

Note on limited funding: Once all funding for the current fiscal year has been spent, the IHC will not accept additional applications. The IHC will begin accepting applications again at the start of the next fiscal year, November 1st.

Note on repeat requests: The IHC welcomes repeat applications for yearly programs of the same format from the same organization. The IHC expects to see changes in the program rather than an exact repeat from the year prior.

Note on multiple grants: Due to limited funding, the IHC will only award up to 2 grants per organization in a year, including colleges and universities.

Grant Cycle:



GLOSSARY

Advocacy:

an effort by an individual or group to influence decisions within political, economic, and social institutions. This can include things like letter-writing, collecting signatures, calls to action for specific policies, and more. If you are unsure if a project has advocacy, please reach out to the IHC.

Cost Share:

is the portion of the project not funded by the IHC. This can be cash and/or donated services, such as donated time or venue space related to the project. Portions of the project that happened before the grant period may not be counted as cost share.

Experts in the Humanities:

This can be someone who has a master's degree or higher in the humanities or related areas, a leader of a humanities/cultural organization, a tribal elder, or a local keeper of community knowledge.

Humanities:

"The term 'humanities' includes, but is not limited to, the study and interpretation of the following: language, both modern and classical; linguistics; literature; history; jurisprudence; philosophy; archaeology; comparative religion; ethics; the history, criticism and theory of the arts; those aspects of the social sciences which have humanistic content and employ humanistic methods; and the study and application of the humanities to the human environment with particular attention to reflecting our diverse heritage, traditions, and history and to the relevance of the humanities to the current conditions of national life."

--National Foundation on the Arts and the Humanities Act, 1965, as amended

Rural Counties in Idaho (defined by Idaho Department of Health and Welfare):

All counties in Idaho excluding: Ada, Bannock, Bonneville, Canyon, Kootenai, Latah, Madison, Nez Perce, and Twin Falls

<https://healthandwelfare.idaho.gov/providers/rural-health-and-underserved-areas/rural-health-and-underserved-areas>

Underserved groups:

Remote populations, seniors, people with African, Latino, Asian, Arab, and/or Native American/indigenous descent, People with Disabilities, New Americans (Immigrants, Refugees, First Generation Americans), Low-Income, and LGBTQIA+.

